

PERSONAL DATA

Date of Birth: 03 June 1995

Age: 25 Years old Nationality: Korean

EDUCATION

• 2014-2020

Stamford International University *Bachelor of Business Administration*

Faculty of **Marketing**

PERSONAL SKILLS

Languages: Korea (Native)

English (Good Command)

Thai (Good Command)

Hard Skill: Microsoft Office

Social Media Advertising

Salesforce

Soft Skill: Quick leaner

Great interpersonal skills

Collaboration

TRANSLATOR

KOREA - THAI

Translated Documents for Cosmetic Translated Cosmetic Production Translated Contract Korea - Thai

Sung Jung Nam

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EXPERIENCES

• 2020 Operation B2B & B2C

SHERS HOLMES CO., LTD

- Posting the new product online in the main website and E-commerce site
- Handle all customer queries from E-commerce site as an Admin.
- Cooperate with Korea Supplier to Import Product to Thailand.
- Support Sale for Thai and Korea Supplier.
- Support MD Team about FDA.
- Support Online Team for Marketing Campaign.
- Support MD Team to Organize the Event.
- Support Logistics Team. (PO, Stock, invoice)
- Korea Thai Interpreter

INTERNSHIP

• 2019 Operation Intern B2B

Eatigo (HQ) Thailand Company Limited

- Communicate with the merchant to inform about the service.
- Collect the data from the merchant.
- Create the merchant profile in order to set the profile active in a platform.
- Work alongside Manager to plan and execute market launch.
- Support Thai and Korea sales team.
- Support KR sales team from the first step to merchant active in the platform.
- Update and maintain data in Salesforce.
- Provide a training for new joiner in the Team.

PROJECTS

2019 Korea Launch

Eatigo Korea Limited

- Assist Korea sales team and operation team to launch the new country.
- Work with Korea sales team and coordinate with the operation team.
- Create the merchant profile in order to set the profile active in a platform.
- Assist as an interviewer to have New Korean candidate in Kotra Job fair.

2019 Phuket Launch

Eatigo (HQ) Thailand Company Limited

- Assist the operation team to launch the new city.
- Create the merchant profile in order to set the profile active in a platform.